

One time fee of \$20.00
Annual application
required for renewals

Sidewalk Cafe Permit
(Business Regulations Code Chapter 765 Sidewalk Café)

Permit Year: _____

Restaurant: _____ **Address:** _____ **Phone#** _____

Property Owner: _____ **Address:** _____ **Phone #** _____

Width of building of establishment requesting sidewalk cafe: ____ Depth of sidewalk: ____ (front of building to the curb)

Applications will not be approved that are incomplete please complete and submit all information with application:

Dimensions of each table: _____ **Total number of tables:** _____ **Total number chairs per table:** _____

Proof of Insurance shall be submitted with application:

Each sidewalk cafe permit holder shall provide proof of liability insurance in the form of a certificate of insurance with limits no less **(\$500,000) per occurrence, (\$1,000,000) aggregate** and the Village of Chagrin Falls must be named on the certificate as additionally insured as a condition of the permit. This needs to be updated annually.

Site plan of table and chairs

Must provide a legible drawing with a table and seating plan, with measurements and distance from entry ways, tree boxes, sign posts, light posts, and any other obstructions. At **NO TIME** shall chairs and tables be arranged that they **encroach beyond the (3) feet of building into required sidewalk area.**

PLEASE READ & SIGN BELOW:


I, _____ hereby agree to defend, indemnify, and hold harmless the village, it's **(Affidavit print name restaurant owner)** officers and employees, from any and all claims for damages to property or injury to persons which may occur in connection with an activity carried on under the terms of the permit. I also agree to comply with all requirements of Chapter 765 of the Codified Ordinances of the Village of Chagrin Falls, Ohio.

The operation of a sidewalk cafe is limited to structures which are sited within **(10') feet of a public sidewalk**, and which are located in the **Retail Business and Central Shopping Districts only.**

The operation of a sidewalk cafe shall be located such that there is at **least (5) feet clear and unobstructed passageway between any tables, materials or equipment and street trees, bike racks, lamp posts, sign posts, and any other fixtures or obstructions.** Building entrances or exits shall not be obstructed. The Administrator may require more than five feet if necessary to protect the public safety.

The sidewalk cafe may only be located in the adjacent sidewalk area to a permitted use, but may extend in front of adjacent businesses with the written consent of both the property owner and the business owner, and is subject to review and approval of the Administrator.

The sidewalk cafe shall be located (5) feet from driveways and alleys, and 10 feet from intersections,
The location of the sidewalk cafe shall be as approved by the Administrator and shall be exempt from 1141.02 requiring off street parking.
The Administrator shall forward all applications for review by the Police Chief for any business who holds a valid liquor license.

 Restaurant owners signature: _____ Date: _____

Office use: **Chief Administrator:** _____ **Date:** _____
Chief of Police: _____ **Date:** _____