



# Village of Chagrin Falls – Building Dept. – Residential Combination Permit Application

Village Hall 21 W. Washington St. Chagrin Falls, OH 44022  
Phone # 440-247-5050 – Fax # 440-247-2082

Building Inspector: Harry Edwards Email: [Harry@chagrin-falls.org](mailto:Harry@chagrin-falls.org) Direct: 440-247-3156  
Building Administrative Assistant: Katie Knauff Email: [Katie.Knauff@chagrin-falls.org](mailto:Katie.Knauff@chagrin-falls.org) Direct: 440-247-1911

Permit # \_\_\_\_\_  
Approved by: \_\_\_\_\_  
Total Due: \_\_\_\_\_

### Property Owner Information

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Address of Job: \_\_\_\_\_  
Email: \_\_\_\_\_ Owner's Address (if different): \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### General Contractor's Information

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Are you a registered contractor with the Village of Chagrin Falls? \_\_\_\_\_

### Description of Work – Check ALL That Apply – ONLY COMPLETE FORMS WILL BE ACCEPTED

- PLEASE NOTE: ANY EXTERIOR WORK BEING DONE MAY HAVE TO BE APPROVED BY THE ABR. PLEASE INQUIRE IF UNSURE.
- PLEASE NOTE: IN ADDITION TO THIS APPLICATION, STAMPED/SIGNED DRAWINGS and/or SITE PLAN MAY BE REQUIRED. PLEASE INQUIRE IF UNSURE.
- CONTRACTORS ARE RESPONSIBLE TO CALL OUPS AT LEAST 24 HOURS BEFORE DIGGING - DIAL 811 TO CONTACT OUPS.
- ALL SUBCONTRACTORS INFORMATION MUST BE PROVIDED & REGISTERED PRIOR TO BEGINNING WORK. **GENERAL RESPONSIBLE FOR ALL PERMITS.**
- PLEASE ALLOW 24 HRS NOTICE (BUSINESS DAY) FOR INSPECTIONS. INSPECTION REQUESTS **MUST BE VIA PHONE ONLY BY CALLING 440-247-5050.**
  - EMAIL/TEXT MESSAGE REQUESTS FOR INSPECTIONS ARE NOT ACCEPTED.
- ALL COMPLETED, SUBMITTED PERMIT FORMS WILL BE PROCESSED WITHIN 10 DAYS OF RECEIPT.
- FEE SCHEDULES MAY BE PROVIDED.

A. Description of Work: \_\_\_\_\_

Est. Cost of Construction \_\_\_\_\_ Anticipated Start Date \_\_\_\_\_

### Check ALL That Apply – Electrical/Mechanical/Electrical Work MUST FILL OUT RCO SYSTEMS DESCRIPTIONS FORMS

- A. \_\_\_\_\_ \$20 Miscellaneous Building Permit (no inspection required; <100 sqft floor surface area)
- B. \_\_\_\_\_ \$100 Minor Building Permit (i.e. Water Control/Patios/Decks/Sheds/etc.) TOTAL SQ FT= \_\_\_\_\_ (interior work ONLY >200 sq ft add \$5/100)
- C. \_\_\_\_\_ \$50 Additions to OR New Garages/Accessory Structures TOTAL SQ FT= \_\_\_\_\_ (FOR NEW ONLY add \$1 per 100 square feet)
- D. \_\_\_\_\_ \$500 New Dwelling Base Building Fee TOTAL SQ FT \_\_\_\_\_ (add \$10/100 square feet = all floors & ½ attic space)
- E. \_\_\_\_\_ \$150 Demolition of ANY BUILDING – MAY REQUIRE HSR/ABR
- F. \_\_\_\_\_ \$1000 (min) Cash Performance Bond (job dependent; refundable)
- G. \_\_\_\_\_ \$1500 SWP Mulch Cash Bond (job dependent; refundable; required for all soil disturbing activities)
- H. \_\_\_\_\_ \$250 Storm Water Prevention Plan (Abbreviated \$150 = < 1 ACRE)
- I. \_\_\_\_\_ \$60 Construction Water up to 3000 square feet (>3000 SF add \$30 per 1000SF)  
 \_\_\_\_\_ Interior \_\_\_\_\_ Exterior \_\_\_\_\_ Addition \_\_\_\_\_ New Dwelling \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Remodel \_\_\_\_\_ Renovation  
 \_\_\_\_\_ Demo \_\_\_\_\_ Porch/Deck/Patio \_\_\_\_\_ Footers \_\_\_\_\_ Dumpster \_\_\_\_\_ Load Bearing Walls \_\_\_\_\_ Structural Work \_\_\_\_\_ Roof-line  
 \_\_\_\_\_ Heavy Equipment \_\_\_\_\_ Working in Right of Way \_\_\_\_\_ Grade Plan Review (\$250) \_\_\_\_\_ Storm Sewer \_\_\_\_\_ Water Control \_\_\_\_\_ Sump Pump
- J. \$40 Sidewalk/Driveway Permit – **SITE PLAN REQUIRED FOR ALL** (cash performance bond may be required; job dependent; refundable)  
 \_\_\_\_\_ Sidewalk \_\_\_\_\_ Driveway \_\_\_\_\_ Concrete \_\_\_\_\_ Asphalt \_\_\_\_\_ Garage Floor \_\_\_\_\_ Driveway Apron \_\_\_\_\_ Pathway/Steps \_\_\_\_\_ Driveway Extension
- K. \$50 PLUMBING \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Replacement \_\_\_\_\_ New Dwelling (fee = \$100 new dwelling only)
- L. \$50 MECHANICAL (add \$5/ton) \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Replacement \_\_\_\_\_ New Dwelling (fee = \$100 new dwelling only)
- M. \$75 ELECTRICAL \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Replacement \_\_\_\_\_ New Dwelling (fee = \$150 new dwelling only)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### Sub-Contractor's Information – List any additional Sub-Contractors on the Back of this Form

- 1) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 2) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 3) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 4) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Residential Code of Ohio (RCO) Systems Description Form

This form may be submitted in lieu of fully detailed plans for the following systems: Electrical, HVAC, Fuel Gas & Plumbing systems.

Applicant: \_\_\_\_\_ Homeowner: \_\_\_\_\_

Office Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Homeowner Phone # \_\_\_\_\_

Project Description: \_\_\_\_\_

Address of Project: \_\_\_\_\_ City/Township: \_\_\_\_\_

### Electrical System Description <sup>a,b</sup>

<u>Service Size (Amps)</u>	<u>Size of Service Entrance Conductors</u>	<u>Panel Location(s)</u>	<u>Number of Sub-Panels</u>	<u>Location</u>
<input type="checkbox"/> 100 Amp <input type="checkbox"/> 200 Amp <input type="checkbox"/> Over 200 Amp				<input type="checkbox"/> Overhead <input type="checkbox"/> Underground

- a. A detailed electrical diagram for services over 200 amps may be required for review and approval.
- b. Detailed electrical and gas piping diagrams for generator installations may be required for review and approval.

### HVAC System Description

<u>Heating Equipment Type, Size &amp; Efficiency</u>	<u>Design Heat Loss (Btu/h)</u>	<u>Type of Fuel</u>	<u>Location of Equipment</u>
<input type="checkbox"/> Forced Air    Btu/h _____ Eff. _____ <input type="checkbox"/> Boiler        Btu/h _____ Eff. _____ <input type="checkbox"/> Heat Pump    Btu/h _____ Eff. _____ <input type="checkbox"/> Electric       kW _____ Eff. _____ <input type="checkbox"/> Geothermal   kW (Btu/h) _____ Eff. _____		<input type="checkbox"/> Natural Gas <input type="checkbox"/> LP <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Other _____	<input type="checkbox"/> Basement <input type="checkbox"/> Attic <input type="checkbox"/> Closet <input type="checkbox"/> Crawl Space <input type="checkbox"/> Outdoor

<u>Cooling Equipment Type, Size &amp; Efficiency</u>	<u>Design Heat Gain (Btu/h)</u>	<u>Location of Equipment</u>
<input type="checkbox"/> AC            Btu/h _____ Eff. _____ <input type="checkbox"/> Heat Pump   Btu/h _____ Eff. _____ <input type="checkbox"/> Geothermal   kW(Btu/h) _____ Eff. _____		<input type="checkbox"/> Outdoor <input type="checkbox"/> Other _____

<u>Area of Conditioned Space (sq. ft.)</u>	<u>Duct Size (Supply and Return)</u>
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## Fuel Gas System Description

<u>Number of Fuel Gas Outlets</u>	<u>Size of Fuel Gas Main</u>	<u>Piping Materials</u>
		<input type="checkbox"/> Steel Pipe Sch. 40 <input type="checkbox"/> CSST <input type="checkbox"/> Other _____

## Plumbing System Description

ITEM	No.	ITEM	No.	ITEM	No.
Water Closet		Laundry Tub		Pressure Reducing Valve	
Lavatory Sink		Floor Sink		Garbage Disposal	
Hot Tub		Sump Pump		Clothes Washer	
Kitchen Sink		Floor Drain		Dishwasher	
Bathtubs/Shower		Hot Water Heater		Backflow Device	
<b>Water Heater:</b>	<b>Location:</b>	<input type="checkbox"/> Basement	<input type="checkbox"/> Garage	<input type="checkbox"/> Attic	<input type="checkbox"/> Other
	<b>Fuel Type:</b>	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Other	
	<b>Capacity</b>	BTU:	Gallons:	<input type="checkbox"/> Tankless	
<b>Water Service:</b>	<b>Type:</b>	<input type="checkbox"/> Copper	<input type="checkbox"/> PVC/Plastic	<input type="checkbox"/> Other	
	<b>Size:</b>	<input type="checkbox"/> 3/4"	<input type="checkbox"/> 1"	<input type="checkbox"/> 1-1/4"	<input type="checkbox"/> 1-1/2" <input type="checkbox"/> 2"

Isometric Plan: