



Village of Chagrin Falls – Building Department RESIDENTIAL MECHANICAL PERMIT APPLICATION

Village Hall 21 W. Washington St. Chagrin Falls, OH 44022
Phone # 440-247-5050 – Fax # 440-247-2082
Email: BUILDING@chagrin-falls.org

Permit # _____
Approved by: _____
Total Due: _____

General Requirements:

- 1) Mechanical Permit fee for addition/alteration/replacement = **\$50**; For A/C units additional **\$5/per ton** (round up).
 - 2) Site plan is required to be submitted with this form, showing location of condenser. **SIDE & REAR YARDS ONLY.**
 - 3) The RCO systems description form, listed below, may be submitted in lieu of fully detailed plans for HVAC systems.
 - 4) For **NEW** construction or **REMODELS** to bathroom/kitchen/home where a minor building permit is required; general contractor is to submit combination residential building permit application form & pull all permits for whole job.
 - 5) **This permit application is for when Mechanical work only is taking place.**
 - 6) Contractors must be registered with the Village of Chagrin Falls **PRIOR TO START DATE.**
 - 7) **INSPECTIONS MUST BE SCHEDULED FOR DAY OF INSTALLATION/JOB COMPLETION DAY. CONTRACTOR MUST BE ON SITE.**
- ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED. SEE ABOVE FOR ADDITIONALLY REQUIRED INFORMATION.**

Address of Jobsite: _____	Est. Cost of Construction: \$ _____	Start Date: _____
Description of Work: _____		

PROPERTY OWNER'S INFORMATION:

- Name: _____
- Address: _____
- Email: _____
- Phone #: _____

CONTRACTOR'S INFORMATION:

- Name: _____
- Address: _____
- Email: _____
- Phone #: _____

APPLICANT'S INFORMATION: (If applicant is the property owner or contractor please indicate)

- Name: _____
- Address: _____
- Email: _____
- Phone #: _____

Residential Code of Ohio (RCO) Systems Description Form – HVAC System Description

<u>Heating Equipment Type, Size & Efficiency</u>	<u>Design Heat Loss (Btu/h)</u>	<u>Type of Fuel</u>	<u>Location of Equipment</u>
<input type="checkbox"/> Forced Air Btu/h _____ Eff. _____ <input type="checkbox"/> Boiler Btu/h _____ Eff. _____ <input type="checkbox"/> Heat Pump Btu/h _____ Eff. _____ <input type="checkbox"/> Electric kW _____ Eff. _____ <input type="checkbox"/> Geothermal kW (Btu/h) _____ Eff. _____		<input type="checkbox"/> Natural Gas <input type="checkbox"/> LP <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Other _____	<input type="checkbox"/> Basement <input type="checkbox"/> Attic <input type="checkbox"/> Closet <input type="checkbox"/> Crawl Space <input type="checkbox"/> Outdoor
<u>Cooling Equipment Type, Size & Efficiency</u>	<u>Design Heat Gain (Btu/h)</u>		<u>Location of Equipment</u>
<input type="checkbox"/> AC Btu/h _____ Eff. _____ <input type="checkbox"/> Heat Pump Btu/h _____ Eff. _____ <input type="checkbox"/> Geothermal kW(Btu/h) _____ Eff. _____			<input type="checkbox"/> Outdoor <input type="checkbox"/> Other _____
<u>Area of Conditioned Space (sq. ft.)</u>	<u>Duct Size (Supply and Return)</u>		

Signature of Applicant

Date