



AGENDA

Administration & Compensation Committee

Friday

July 8, 2022

8:30 AM

| Village Hall | 21 W. Washington Street | Chagrin Falls, OH |

This is a public meeting and all are welcome to attend.

In-person meetings are held in council chambers at Village Hall.

Committee Members: Jack Subel, Angie DeBernardo, Mike Corkran

Agenda Items

1. Ordinance 2022-33; An ordinance amending the position classification and salary schedule

**ORDINANCE 2022-33
INTRODUCED BY: SUBEL**

4403

**AN ORDINANCE
AMENDING THE POSITION CLASSIFICATION AND
SALARY SCHEDULE FOR VARIOUS POSITIONS WITHIN
THE VILLAGE OF CHAGRIN FALLS, AND DECLARING
AN EMERGENCY.**

WHEREAS, this Council has the authority, pursuant to Article VII, Section 1 of the Charter of the Village of Chagrin Falls, to establish the organization of departments and the compensation of employees of the Village.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF CHAGRIN FALLS, CUYAHOGA COUNTY, STATE OF OHIO:

Section 1. this Council establishes the various positions within the service of the Village and the salary ranges and hourly rates for each position are as follows:

CLASS TITLE	
PUBLIC SAFETY	
1 Police Chief	32
1 Police Lieutenant	30
1 Fire Chief	21
3 Police - Sergeant	27
9 Police Officer	25
6 Police Officer (Part-Time), Temp. Classification	25
1 Police - Secretary	20
1 Police Detective - Part Time	18
2 Police - Clerks	18
2 Police - Traffic Officer - Part-Time	11
20 Police Officer - Part-Time	17
2 Police - Clerks (Part-Time)	16
1 Fire Prevention Officer	23
PUBLIC SERVICE - UTILITIES DIVISION	
1 Superintendent of Utilities	29
1 Assistant Superintendent of Utilities	27
2 Foreman	24

ORDINANCE 2022-33
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7 Operators	
Certified II or III	22
Certified 1	21
Non-Certified	19
1 Clerk-Secretary	20
1 Assistant Clerk - Secretary	19
6 Laborer - Part-Time; Seasonal	7
3 Laborer Special, Part-Time; Seasonal	13

PUBLIC SERVICE - STREETS & SERVICES DIVISION

1 Street Superintendent	28
1 Foreman	24
7 Maintenance Technician	19
10 Laborers Part-Time: Seasonal	7
1 Laborer Special, Part-Time: Seasonal	13

ADMINISTRATION

1 Chief Administrative Officer	36
1 Finance Director	32
2 1 Zoning and Building Inspector	23
1 Administrative Assistant to CAO & Finance Director	19
3 Finance Assistants (full-time; part-time)	19

Section 2. this Council establishes the various positions within the service of the Village and the salary ranges and hourly rates for each position are as follows:

LAW DIRECTOR

Per other ordinance of Council

PROSECUTOR

For proceedings in litigation, including the prosecution of criminal cases:

Retainer	\$4,700.00 per year
Hourly Rate (duties outside retainer)	\$199.00 per hour
Civil Litigation	\$222.00 per hour

ARCHITECTURAL BOARD OF REVIEW

5 Members \$50.00 per meeting

FIRE DEPARTMENT

Up to ~~60~~ **75** Firefighters

(a) Firefighter	\$34.61 per call or drill
(b) Lieutenant	\$37.95 per call or drill

ORDINANCE 2022-33
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(c) Captain	\$41.99 per call or drill
(d) Assistant Chief	\$50.85 per call or drill
(e) Fire Chief	\$58.96 per call or drill
(f) For fire inspections, checks, and public education per hour	
*not to exceed four (4) fire drills per month	\$23.72 per hour

ENGINEER

Separate contract, signed January 23, 2012, Ordinance No. 2012-01.

ASSISTANT ADMINISTRATOR

~~Separate contract, signed December 12, 2017, Ordinance No. 2017-85.~~

Separate contract, signed July 12, 2022, Ordinance No. 2022-36.

ASSISTANT FINANCE DIRECTOR

Separate contract, signed July 12, 2022, Ordinance No. 2022-34.

SPECIAL PROJECT MANAGER

Separate contract, signed July 12, 2022, Ordinance No. 2022-35.

Section 3. This Council hereby adopts and establishes the salary schedule for the current employees, covered by the position classification and pay plan as set forth above, which schedule is appended hereto and incorporated herein by reference.

Section 4. The compensation hereinbefore set forth shall be effective July 12, 2022 and shall remain in effect until amended hereafter.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in lawful meetings of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in compliance with all legal requirements, including Chapter 114 of the Codified Ordinances of the Village of Chagrin Falls.

Section 6. That in accordance with Section 113.01 of the Codified Ordinances of the Village of Chagrin Falls, public notice of this Ordinance shall be given by posting a copy thereof for not less than fifteen (15) days in the Village Hall.

Section 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the inhabitants of the Village and for the further reason that this Ordinance must be effective immediately in order to establish the position classifications and salary schedules necessary for the daily operations of the Village and its departments and the efficient administration thereof; wherefore, provided it receives two-thirds of the vote of all members of Council elected thereto, this ordinance shall take effect and be in full force from and after its adoption and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

ORDINANCE 2022-33
INTRODUCED BY: SUBEL

PASSED: _____, 2022

Erinn Grube, Council President

Submitted to the Mayor for
his approval on this

_____ day of _____, 2022

Approved by the Mayor

Mayor William Tomko

I hereby certify that Ordinance No. 2022-33 was duly enacted on the ___ day of _____, 2022, by the Council of the Village of Chagrin Falls and posted in accordance with Section 113.01 of the Codified Ordinances of the Village of Chagrin Falls.

David Bloom, Clerk of Council

2022 SALARY SCHEDULE

Each step in hourly rate represents an approximate 5% increase. The annual rate is determined by multiplying the hourly rate by 2,080 hours.

PAY RANGE		STEP A	STEP B	STEP C	STEP D	STEP E
1	S	\$0	\$0	\$0	\$0	\$27,123
	H	\$0	\$0	\$0	\$0	\$13.04
2	S	\$0	\$0	\$0	\$27,123	\$28,621
	H	\$0	\$0	\$0	\$13.04	\$13.76
3	S	\$0	\$0	\$27,123	\$28,621	\$29,952
	H	\$0	\$0	\$13.04	\$13.76	\$14.40
4	S	\$0	\$27,123	\$28,621	\$29,952	\$31,408
	H	\$0	\$13.04	\$13.76	\$14.40	\$15.10
5	S	\$27,123	\$28,621	\$29,952	\$31,408	\$33,197
	H	\$13.04	\$13.76	\$14.40	\$15.10	\$15.96
6	S	\$28,621	\$29,952	\$31,408	\$33,197	\$34,528
	H	\$13.76	\$14.40	\$15.10	\$15.96	\$16.60
7	S	\$29,952	\$31,408	\$33,197	\$34,528	\$36,566
	H	\$14.40	\$15.10	\$15.96	\$16.60	\$17.58
8	S	\$31,408	\$33,197	\$34,528	\$36,566	\$38,064
	H	\$15.10	\$15.96	\$16.60	\$17.58	\$18.30
9	S	\$33,197	\$34,528	\$36,566	\$38,064	\$40,144
	H	\$15.96	\$16.60	\$17.58	\$18.30	\$19.30
10	S	\$34,528	\$36,566	\$38,064	\$40,144	\$42,224
	H	\$16.60	\$17.58	\$18.30	\$19.30	\$20.30
11	S	\$36,566	\$38,064	\$40,144	\$42,224	\$44,179
	H	\$17.58	\$18.30	\$19.30	\$20.30	\$21.24
12	S	\$38,064	\$40,144	\$42,224	\$44,179	\$46,426
	H	\$18.30	\$19.30	\$20.30	\$21.24	\$22.32
13	S	\$40,144	\$42,224	\$44,179	\$46,426	\$48,589
	H	\$19.30	\$20.30	\$21.24	\$22.32	\$23.36
14	S	\$42,224	\$44,179	\$46,426	\$48,589	\$51,002
	H	\$20.30	\$21.24	\$22.32	\$23.36	\$24.52
15	S	\$44,179	\$46,426	\$48,589	\$51,002	\$53,622
	H	\$21.24	\$22.32	\$23.36	\$24.52	\$25.78
16	S	\$46,426	\$48,589	\$51,002	\$53,622	\$56,368
	H	\$22.32	\$23.36	\$24.52	\$25.78	\$27.10
17	S	\$48,589	\$51,002	\$53,622	\$56,368	\$59,280
	H	\$23.36	\$24.52	\$25.78	\$27.10	\$28.50
18	S	\$51,002	\$53,622	\$56,368	\$59,280	\$62,150
	H	\$24.52	\$25.78	\$27.10	\$28.50	\$29.88

PAY RANGE		STEP A	STEP B	STEP C	STEP D	STEP E
19	S	\$53,622	\$56,368	\$59,280	\$62,150	\$65,229
	H	\$25.78	\$27.10	\$28.50	\$29.88	\$31.36
20	S	\$56,368	\$59,280	\$62,150	\$65,229	\$68,432
	H	\$27.10	\$28.50	\$29.88	\$31.36	\$32.90
21	S	\$59,280	\$62,150	\$65,229	\$68,432	\$72,010
	H	\$28.50	\$29.88	\$31.36	\$32.90	\$34.62
22	S	\$62,150	\$65,229	\$68,432	\$72,010	\$75,462
	H	\$29.88	\$31.36	\$32.90	\$34.62	\$36.28
23	S	\$65,229	\$68,432	\$72,010	\$75,462	\$78,957
	H	\$31.36	\$32.90	\$34.62	\$36.28	\$37.96
24	S	\$68,432	\$72,010	\$75,462	\$78,957	\$83,241
	H	\$32.90	\$34.62	\$36.28	\$37.96	\$40.02
25	S	\$72,010	\$75,462	\$78,957	\$83,241	\$87,360
	H	\$34.62	\$36.28	\$37.96	\$40.02	\$42.00
26	S	\$75,462	\$78,957	\$83,241	\$87,360	\$91,437
	H	\$36.28	\$37.96	\$40.02	\$42.00	\$43.96
27	S	\$78,957	\$83,241	\$87,360	\$91,437	\$96,179
	H	\$37.96	\$40.02	\$42.00	\$43.96	\$46.24
28	S	\$83,241	\$87,360	\$91,437	\$96,179	\$100,922
	H	\$40.02	\$42.00	\$43.96	\$46.24	\$48.52
29	S	\$87,360	\$91,437	\$96,179	\$100,922	\$105,789
	H	\$42.00	\$43.96	\$46.24	\$48.52	\$50.86
30	S	\$91,437	\$96,179	\$100,922	\$105,789	\$110,989
	H	\$43.96	\$46.24	\$48.52	\$50.86	\$53.36
31	S	\$96,179	\$100,922	\$105,789	\$110,989	\$116,563
	H	\$46.24	\$48.52	\$50.86	\$53.36	\$56.04
32	S	\$100,922	\$105,789	\$110,989	\$116,563	\$122,637
	H	\$48.52	\$50.86	\$53.36	\$56.04	\$58.96
33	S	\$105,789	\$110,989	\$116,563	\$122,637	\$128,502
	H	\$50.86	\$53.36	\$56.04	\$58.96	\$61.78
34	S	\$110,989	\$116,563	\$122,637	\$128,502	\$134,659
	H	\$53.36	\$56.04	\$58.96	\$61.78	\$64.74
35	S	\$116,563	\$122,637	\$128,502	\$134,659	\$141,398
	H	\$56.04	\$58.96	\$61.78	\$64.74	\$67.98
36	S	\$122,637	\$128,502	\$134,659	\$141,398	\$148,637
	H	\$58.96	\$61.78	\$64.74	\$67.98	\$71.46
37	S	\$128,502	\$134,659	\$141,398	\$148,637	\$156,083
	H	\$61.78	\$64.74	\$67.98	\$71.46	\$75.04
38	S	\$134,659	\$141,398	\$148,637	\$156,083	\$163,654
	H	\$64.74	\$67.98	\$71.46	\$75.04	\$78.68