



AGENDA

Administration & Compensation Committee

| **in-person meeting** |

Monday

October 11, 2021

6:30 PM

| Village Hall | 21 W. Washington Street | Chagrin Falls, OH |

This is a public meeting and all are welcome to attend.

In-person meetings are held in Council Chambers at Village Hall.

Committee Members: Darren Wyville, Angie DeBernardo, Jan Evans

Agenda Items

1. Ordinance #2021-63, An Ordinance amending the position classification and salary schedule for various positions within the Village of Chagrin Falls and declaring an emergency.

-Addition of the position of Assistant Utilities Superintendent

ORDINANCE NO. 2021-63
INTRODUCED BY: WYVILLE

4353

AN ORDINANCE

AMENDING THE POSITION CLASSIFICATION AND SALARY SCHEDULE FOR VARIOUS POSITIONS WITHIN THE VILLAGE OF CHAGRIN FALLS, AND DECLARING AN EMERGENCY.

WHEREAS, this Council has the authority, pursuant to Article VII, Section 1 of the Charter of the Village of Chagrin Falls, to establish the organization of departments and the compensation of employees of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF CHAGRIN FALLS, CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. This Council establishes the various positions within the service of the Village and the salary ranges and hourly rates for each position are as follows:

CLASS TITLE	
Public Safety	
1 Police Chief	32
1 Police Lieutenant	30
1 Fire Chief	21
3 Police - Sergeant	27
9 Police Officer	25
6 Police Officer (Part-Time), Temp. Classification	25
1 Police - Secretary	20
1 Police Detective - Part Time	18
2 Police - Clerks	18
2 Police - Traffic Officer - Part-Time	11
20 Police Officer - Part-Time	17
2 Police - Clerks (Part-Time)	16
1 Fire Prevention Officer	23
Public Service - Utilities Division	
1 Superintendent of Utilities	29
1 Assistant Superintendent of Utilities	27
2 Foreman	24
7 Operators	
Certified II or III	22
Certified I	21
Non-Certified	19
1 Clerk-Secretary	20
1 Assistant Clerk - Secretary	19
6 Laborer - Part-Time; Seasonal	7
3 Laborer Special, Part-Time; Seasonal	13
Public Service - Streets & Services Division	
1 Street Superintendent	28
1 Foreman	24
6 Laborers	19
10 Laborers Part-Time: Seasonal	7
1 Laborer Special, Part-Time: Seasonal	13

ORDINANCE NO. 2021-63

Administration		
1	Chief Administrative Officer	36
1	Finance Director	32
2	Zoning and Building Inspector	23
1	Administrative Asst to CAO & Finance Director	19
3	Finance Assistants (full-time; part-time)	19

SECTION 2. The following miscellaneous officials and employees shall be compensated as follows:

Law Director
Per other ordinance of Council

Prosecutor
For proceedings in litigation, including the prosecution of criminal cases:

Retainer	\$4,563.00	per year
Hourly Rate (duties outside retainer)	\$193.00	per hour
Civil Litigation	\$215.00	per hour

Architectural Board of Review

5 Members	\$50.00	per meeting
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Fire Department
Up to 60 Firefighters

(a)	Firefighter	\$33.60	per call or drill
(b)	Lieutenant	\$36.84	per call or drill
(c)	Captain	\$40.76	per call or drill
(d)	Assistant Chief	\$49.36	per call or drill
(e)	Fire Chief	\$57.24	per call or drill
(f)	For fire inspections, checks, and public education per hour (*not to exceed four (4) fire drills per month)	\$23.02	per hour

Engineer
Separate contract, signed January 23, 2012, Ordinance No. 2012-01.

Assistant Administrator
Separate contract, signed December 12, 2017, Ordinance No. 2017-85.

SECTION 3: This Council hereby adopts and establishes the salary schedule for the current employees, covered by the position classification and pay plan as set forth above, which schedule is appended hereto and incorporated herein by reference.

SECTION 4. The compensation hereinbefore set forth shall be effective October 12, 2021 and shall remain in effect until amended hereafter.

ORDINANCE NO. 2021-63

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in lawful meetings of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in compliance with all legal requirements, including Chapter 114 of the Codified Ordinances of the Village of Chagrin Falls.

SECTION 6. That in accordance with Section 113.01 of the Codified Ordinances of the Village of Chagrin Falls, public notice of this Ordinance shall be given by posting a copy thereof for not less than fifteen (15) days in the Village Hall.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the inhabitants of the Village and for the further reason that this Ordinance must be effective immediately in order to establish the position classifications and salary schedules necessary for the daily operations of the Village and its departments and the efficient administration thereof; wherefore, provided it receives two-thirds of the vote of all members of Council elected thereto, this ordinance shall take effect and be in full force from and after its adoption and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____

Council President, Erinn Grube

Approved by the Mayor

Mayor, William A Tomko

I hereby certify that Ordinance No. 2021-63 was duly enacted on the _____ day of _____, 2021 by the Council of the Village of Chagrin Falls and posted in accordance with Section 113.01 of the Codified Ordinances of the Village of Chagrin Falls.

Clerk of Council, David Bloom

2021 SALARY SCHEDULE

Each step in hourly rate represents an approximate 5% increase. The annual rate is determined by multiplying the hourly rate by 2,080 hours.

PAY RANGE		STEP A	STEP B	STEP C	STEP D	STEP E
1	S	\$0	\$0	\$0	\$0	\$26,333
	H	\$0	\$0	\$0	\$0	\$12.66
2	S	\$0	\$0	\$0	\$26,333	\$27,789
	H	\$0	\$0	\$0	\$12.66	\$13.36
3	S	\$0	\$0	\$26,333	\$27,789	\$29,078
	H	\$0	\$0	\$12.66	\$13.36	\$13.98
4	S	\$0	\$26,333	\$27,789	\$29,078	\$30,493
	H	\$0	\$12.66	\$13.36	\$13.98	\$14.66
5	S	\$26,333	\$27,789	\$29,078	\$30,493	\$32,198
	H	\$12.66	\$13.36	\$13.98	\$14.66	\$15.48
6	S	\$27,789	\$29,078	\$30,493	\$32,198	\$33,488
	H	\$13.36	\$13.98	\$14.66	\$15.48	\$16.10
7	S	\$29,078	\$30,493	\$32,198	\$33,488	\$35,485
	H	\$13.98	\$14.66	\$15.48	\$16.10	\$17.06
8	S	\$30,493	\$32,198	\$33,488	\$35,485	\$36,941
	H	\$14.66	\$15.48	\$16.10	\$17.06	\$17.76
9	S	\$32,198	\$33,488	\$35,485	\$36,941	\$38,938
	H	\$15.48	\$16.10	\$17.06	\$17.76	\$18.72
10	S	\$33,488	\$35,485	\$36,941	\$38,938	\$40,976
	H	\$16.10	\$17.06	\$17.76	\$18.72	\$19.70
11	S	\$35,485	\$36,941	\$38,938	\$40,976	\$42,890
	H	\$17.06	\$17.76	\$18.72	\$19.70	\$20.62
12	S	\$36,941	\$38,938	\$40,976	\$42,890	\$45,053
	H	\$17.76	\$18.72	\$19.70	\$20.62	\$21.66
13	S	\$38,938	\$40,976	\$42,890	\$45,053	\$47,174
	H	\$18.72	\$19.70	\$20.62	\$21.66	\$22.68
14	S	\$40,976	\$42,890	\$45,053	\$47,174	\$49,504
	H	\$19.70	\$20.62	\$21.66	\$22.68	\$23.80
15	S	\$42,890	\$45,053	\$47,174	\$49,504	\$52,042
	H	\$20.62	\$21.66	\$22.68	\$23.80	\$25.02
16	S	\$45,053	\$47,174	\$48,506	\$52,042	\$54,704
	H	\$21.66	\$22.68	\$23.32	\$25.02	\$26.30
17	S	\$47,174	\$48,506	\$52,042	\$54,704	\$57,533
	H	\$22.68	\$23.32	\$25.02	\$26.30	\$27.66
18	S	\$48,506	\$52,042	\$54,704	\$57,533	\$60,320
	H	\$23.32	\$25.02	\$26.30	\$27.66	\$29.00

PAY RANGE		STEP A	STEP B	STEP C	STEP D	STEP E
19	S	\$52,042	\$54,704	\$57,533	\$60,320	\$63,315
	H	\$25.02	\$26.30	\$27.66	\$29.00	\$30.44
20	S	\$54,704	\$57,533	\$60,320	\$63,315	\$66,435
	H	\$26.30	\$27.66	\$29.00	\$30.44	\$31.94
21	S	\$57,533	\$60,320	\$63,315	\$66,435	\$69,888
	H	\$27.66	\$29.00	\$30.44	\$31.94	\$33.60
22	S	\$60,320	\$63,315	\$66,435	\$69,888	\$73,258
	H	\$29.00	\$30.44	\$31.94	\$33.60	\$35.22
23	S	\$63,315	\$66,435	\$69,888	\$73,258	\$76,627
	H	\$30.44	\$31.94	\$33.60	\$35.22	\$36.84
24	S	\$66,435	\$69,888	\$73,258	\$76,627	\$80,787
	H	\$31.94	\$33.60	\$35.22	\$36.84	\$38.84
25	S	\$69,888	\$73,258	\$76,627	\$80,787	\$84,781
	H	\$33.60	\$35.22	\$36.84	\$38.84	\$40.76
26	S	\$73,258	\$76,627	\$80,787	\$84,781	\$88,774
	H	\$35.22	\$36.84	\$38.84	\$40.76	\$42.68
27	S	\$76,627	\$80,787	\$84,781	\$88,774	\$93,350
	H	\$36.84	\$38.84	\$40.76	\$42.68	\$44.88
28	S	\$80,787	\$84,781	\$88,774	\$93,350	\$97,968
	H	\$38.84	\$40.76	\$42.68	\$44.88	\$47.10
29	S	\$84,781	\$88,774	\$93,350	\$97,968	\$102,669
	H	\$40.76	\$42.68	\$44.88	\$47.10	\$49.36
30	S	\$88,774	\$93,350	\$97,968	\$102,669	\$107,744
	H	\$42.68	\$44.88	\$47.10	\$49.36	\$51.80
31	S	\$93,350	\$97,968	\$102,669	\$107,744	\$113,152
	H	\$44.88	\$47.10	\$49.36	\$51.80	\$54.40
32	S	\$97,968	\$102,669	\$107,744	\$113,152	\$119,059
	H	\$47.10	\$49.36	\$51.80	\$54.40	\$57.24
33	S	\$102,669	\$107,744	\$113,152	\$119,059	\$124,758
	H	\$49.36	\$51.80	\$54.40	\$57.24	\$59.98
34	S	\$107,744	\$113,152	\$119,059	\$124,758	\$130,707
	HH	\$51.80	\$54.40	\$57.24	\$59.98	\$62.84
35	S	\$113,152	\$119,059	\$124,758	\$130,707	\$137,280
	HH	\$54.40	\$57.24	\$59.98	\$62.84	\$66.00
36	S	\$119,059	\$124,758	\$130,707	\$137,280	\$144,269
	H	\$57.24	\$59.98	\$62.84	\$66.00	\$69.36
37	S	\$124,758	\$130,707	\$137,280	\$144,269	\$151,507
	H	\$59.98	\$62.84	\$66.00	\$69.36	\$72.84
38	S	\$130,707	\$137,280	\$144,269	\$151,507	\$158,870
	H H	\$62.84	\$66.00	\$69.36	\$72.84	\$76.38