



# Village of Chagrin Falls – Building Department SWIMMING POOL PERMIT APPLICATION

Village Hall 21 W. Washington St. Chagrin Falls, OH 44022  
Phone # 440-247-5050 – Fax # 440-247-2082

Building Inspector: Harry Edwards Email: [Harry@chagrin-falls.org](mailto:Harry@chagrin-falls.org) Direct: 440-247-3156  
Building Administrative Assistant: Katie Knauff Email: [Katie.Knauff@chagrin-falls.org](mailto:Katie.Knauff@chagrin-falls.org)

Permit # _____
Approved by: _____
Total Due: _____

### General Requirements PLEASE SUBMIT ALL REQUIREMENT MATERIAL TOGETHER:

- 1) A plot plan shall be submitted showing the location of the swimming pool with respect to property lot lines and buildings; there shall also be submitted a list of materials and a description of the method of construction and the dimensions of the pool. (Ord. 1959-466. Passed 9-14-59.)
- 2) Any swimming pool in which water may collect to a depth in excess (1-1/2) feet shall be enclosed by a wall or fence not less than (6) feet in height. Such fence shall be constructed so that the horizontal members are on the pool side of the enclosure & vertical members shall not be spaced more than (4) inches apart. The bottom horizontal member shall be (4) inches or less from the ground. A building or existing wall may be used as part of the enclosure. All gates providing access to the pool or pool area shall be of self-closing & self-latching construction with the latch at least (4) feet from ground level, shall be designed to permit locking & shall be kept locked when the pool is not in actual use or is unattended.
- 3) ALL contractors & sub-contractors must be registered with the Village of Chagrin Falls **PRIOR TO START DATE.**
- 4) Pools are to be located in REAR yard only; 10-foot setback requirement from all property lines; please submit scaled site plan with application.
- 5) Please give at least 24 hours' notice for inspections.
- 6) General Contractor to pull and pay for all associated fees; All sub-contractors must be listed; All Contractors must be registered prior to doing any work. FEES FOR SWIMMING POOLS AS FOLLOWED:
  - a. **\$100 Swimming Pool Permit Fee** – Plot/Site plan (see above); 1" = 20' Scaled site plan; Show side & rear yard set-backs.
  - b. **\$50 Plumbing Permit Fee** – Plumbing isometric drawing must be included with application.
  - c. **\$75 Electrical Permit Fee** – Electrical schematics & bonding plans must be included with application.
  - d. **\$50 Mechanical Permit Fee** – Pool Heater (If applicable).
  - e. **\$50 Fence Permit Fee** – SUBMIT FENCE PERMIT APPLICATION with this application.
  - f. **\$1000 or \$1500 Cash or SWEPP Bond** – Job dependent for all soil disturbing activities; refundable upon final inspection; Please inquire.

ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED. SEE ABOVE FOR ALL REQUIRED INFORMATION.

Address of Jobsite: _____	Est. Cost of Construction: \$ _____	Start Date: _____
Description of Work/Materials: _____		
_____		

### PROPERTY OWNER'S INFORMATION:

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone #: \_\_\_\_\_

### APPLICANT'S INFORMATION:

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone #: \_\_\_\_\_

### GENERAL CONTRACTOR'S INFORMATION:

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone #: \_\_\_\_\_

### Sub-Contractor's Information – List any additional Sub-Contractors on the Back of this Form

- 1) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 2) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 3) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- 4) Name & Trade: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date