



CHAGRIN FALLS POLICE DEPARTMENT EMPLOYMENT APPLICATION

The Chagrin Falls Police Department is an equal opportunity employer and does not discriminate on the basis of Race, Color, National Origin, Sex, Religion, Age, Military Status or Disability in employment.

PERSONAL HISTORY

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Home: _____ Email _____
Work: _____
Cell _____

Date Information Provided: _____

INSTRUCTIONS

Please Read Instructions Carefully

This personal history questionnaire is intended for the use of the Chagrin Falls Police Department. You must be truthful and complete all answers requested on this form. All information contained herein will be subject to verification, i.e., source of documentation, polygraph and screening procedures. Information contained herein will be considered to be strictly confidential and will not be disclosed to any unauthorized person(s).

All questions should be answered completely. When answering questions that require dates, insert the full date wherever possible. If a question does not apply, write 'DNA' in the initial answer space, you do not need to write 'DNA' in all blanks pertaining to the same question. You must provide complete address information when requested. Partial address responses are unacceptable. Any incomplete applications will be disqualified.

GENERAL INFORMATION

Are you a U.S.citizen? YES NO Are you 21 years old or older? YES NO

Emergency Contact

Name: _____
Address: _____
Phone: _____

Previous Addresses (list all)

Address	From (month – year)	To (month – year)

EDUCATION

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Highest grade completed: _____

College, Universities, or Trade School Attended	Dates Attended	Total Credit Hours	Degree	Major Subjects

PREVIOUS EMPLOYMENT

List all jobs you have had in the last ten years, listing your most recent job first. If you need more space, you may attach additional sheets.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

PREVIOUS EMPLOYMENT (CONTINUED)

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

GENERAL QUESTIONS

Were you ever discharged or forced to resign from employment because of misconduct or unsatisfactory service? YES NO

Company: _____

Address: _____

Company: _____

Address: _____

Have you ever taken a police examination before? YES NO

Agency	Date	Position Applied for	Status

REFERENCES

Please list three non-family references.

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____



CHAGRIN FALLS POLICE DEPARTMENT SUPPLEMENTAL APPLICATION

Instructions

This part of the application is designed to further assess your qualifications for the job of police officer. It may look quite different from others you have seen.

Each of the following questions is designed to help us evaluate you. Prepare a detailed, thorough, and concise response for each question.

Provide specific and relevant examples from your background (schooling, employment, personal experiences, etc.) that relate to any qualifications mentioned. If there is an outstanding incident that demonstrates your qualifications, be sure to include it in your response.

Good writing skills are required for the position. Responses are expected to be clear, concise, and grammatically correct. Proper spelling is also required.

NOTE: All responses are subject to verification during both the background investigation and oral interview process.

Name:

Date:

Question #1

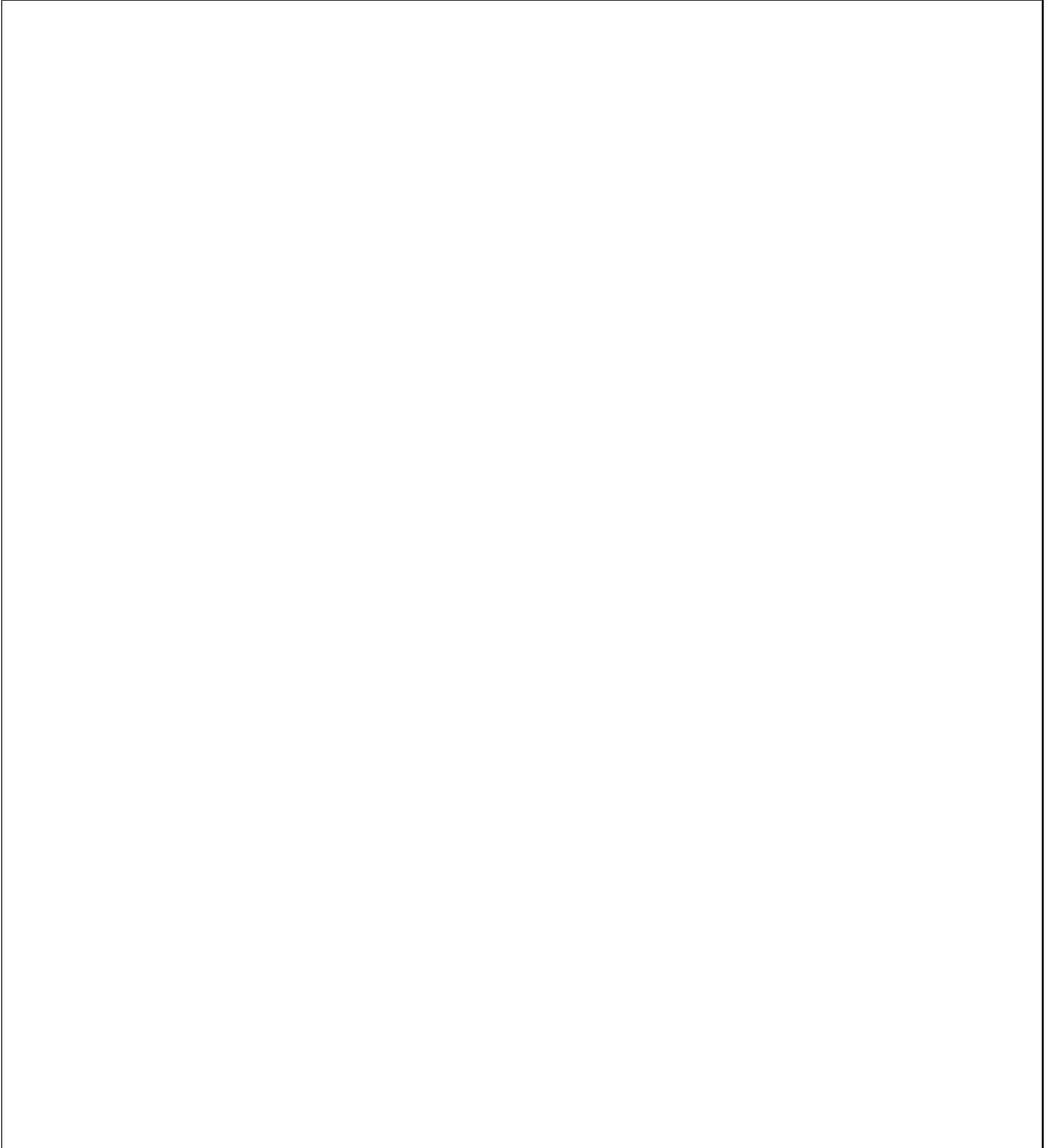
Law enforcement officers are required to play a variety of roles as they perform their day- to-day duties. Officers often find themselves acting as counselors, teachers, social workers and caretakers to those they encounter, beyond the traditional role of crime prevention and apprehension. Please describe what you believe to be the most important role played by a police officer, and why you feel this way:

Name:

Date:

Question #2

Based upon your answer to Question #1, please describe what skills or abilities you possess that will make you effective in this role:



Name:	Date:
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Question #3

The Chagrin Falls Police Department expects officers to display only the highest level of integrity in both their personal and professional lives. In your opinion, is it ever acceptable in either a personal or professional setting to lie? If yes, please give an example:

Name:	Date:
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Question #4

Please describe three ways in which you believe a police officer can become proactive in his/her efforts to form positive relationships within the community he/she serves. How could these efforts impact the relationship between the police department (as an organization) and the community?

Name:

Date:

Question #5

Question #5: What is your primary source of motivation in your life endeavors? In other words, what motivates you at your job, in your studies, in the police academy, toward achieving personal goals and objectives? Please select an area (or multiple areas) that is/are applicable to you currently and describe what motivates you: