

The meeting of the Council of the Village of Chagrin Falls was called to order on January 23, 2023 at 7:30 p.m. by Ms. DeBernardo.

Members present: DeBernardo, Drum, Grube, Rockey, Rogoff  
Members absent: Subel, Corkran  
Officials present: Mayor Tomko, Jamieson, Gergye, Dacek, Phan, Lannon, Flynn

Moved by Ms. Rogoff, seconded by Mr. Drum to excuse Mr. Subel and Mr. Corkran from the meeting. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

### **APPROVAL OF MINUTES**

Moved by Ms. DeBernardo, seconded by Ms. Rogoff to approve the minutes from the November 30, 2022 joint meeting of council and ABR. Carried. Ayes: DeBernardo, Drum, Grube, Rogoff. Nays: none. Abstains: Rockey

### **ADMINISTRATIVE REPORTS**

#### **REPORT OF THE MAYOR**

Mr. Mayor shared that Chief Dacek is now head of the Cuyahoga County Chief's Association!

He also shared that the Village was granted the FEMA federal funding in the amount of \$2,250,000 for the Vincent Street hill side stabilization project. That project does have a local cost share of \$222,500.

#### **REPORT OF THE FINANCE DIRECTOR**

No report.

#### **REPORT OF THE LAW DIRECTOR**

No report.

#### **REPORT OF THE CHIEF ADMINISTRATIVE OFFICER**

No report.

#### **REPORT OF THE ENGINEER**

Mr. Lannon shared that there is a scheduled bid opening for later in the week, for the Maple Street project.

## **REPORT OF THE POLICE CHIEF**

Chief Dacek shared that she sent Mr. Jamieson their evidence and property disposal list for him to send out to everyone.

Chief Dacek also shared that the Village has hired a new officer that should be starting in 2-3 weeks.

And lastly, Chief Dacek announced the return of the Chagrin Falls Classic. The annual basketball game between the police department and the high school team.

## **REPORT OF THE FIRE CHIEF**

No report.

## **COUNCIL COMMITTEE/COMMISSION REPORTS**

### **ADMINISTRATION AND COMPENSATION COMMITTEE**

No report.

### **FACILITIES AND SERVICES COMMITTEE**

No report.

### **FINANCE COMMITTEE**

Ms. Rogoff shared that the finance committee had a meeting last week to talk about the new accounting software.

### **MERCHANT LIAISON**

Ms. DeBernardo shared that the merchants will be having a meeting at the end of February.

### **SAFETY COMMITTEE**

Mr. Drum announced a meeting for February 13, 2023 at 7 p.m.

### **STREETS AND SIDEWALKS COMMITTEE**

Ms. Grube announced a meeting for February 13, 2023.

### **UTILITIES COMMITTEE**

No report.

### **ARTS COMMISSION**

Ms. DeBernardo announced a meeting for January 31, 2023.

### **BOARD OF ZONING APPEALS**

Mr. Rockey announced a meeting for January 31, 2023 at 7 p.m.

### **CEMETERY COMMISSION**

Ms. Grube announced that the commission would like to move to an “at need” sales approach. She also shared the idea of doing extra deep grave sales, with a different cost structure for those types of graves.

Moved by Ms. Grube, seconded by Ms. DeBernardo to direct the administration to cease the sale of pre-need full body internment graves until February 27th, 2023, and keep a list of residents interested in pre-need graves, to be contacted when full body internment graves are available. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

Ms. Grube announced a meeting for February 21, 2023.

### **GROVE HILL COMMISSION**

No report.

### **PARKING COMMISSION**

No report.

### **PARKS COMMISSION**

Mr. Drum announced a meeting for February 1, 2023 at 8:30 a.m.

### **PLANNING AND ZONING COMMISSION**

Ms. Rogoff announced a meeting for February 20, 2023 at 7 p.m.

### **SHADE TREE COMMISSION**

No report.

**PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**MEMBERS OF THE PUBLIC TO SPEAK TO AGENDA ITEMS (NOT TO EXCEED FIVE (5) MINUTES PER PERSON)**

None.

**LEGISLATIVE DOCKET**

**ORDINANCE NO. 2022-69 MOBILE FOOD UNITS**

Ms. Rogoff introduced Ordinance No. 2022-69 entitled:

AN ORDINANCE OF THE VILLAGE OF CHAGRIN FALLS TO ESTABLISH REGULATIONS FOR MOBILE FOOD UNIT OPERATIONS IN THE VILLAGE OF CHAGRIN FALLS.

Ms. Rogoff shared that this is on its third reading. She also shared a reminder that at the last meeting, a version of this ordinance without regulations to residential areas was presented.

Moved by Ms. Rogoff, seconded by Ms. DeBernardo to set aside Ordinance No. 2022-69. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

**RESOLUTION NO. 2023-02 WPCLF CONSTRUCTION LOAN APPLICATION – WWTP GREEN ENERGY IMPROVEMENTS/SOLAR**

Mr. Mayor introduced Ordinance No. 2023-02 entitled:

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE VILLAGE OF CHAGRIN FALLS FOR CONSTRUCTION OF WASTEWATER TREATMENT PLANT GREEN ENERGY EFFICIENCY IMPROVEMENTS; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN AND DECLARING AN EMERGENCY.

Mr. Mayor shared that this does not commit the village to anything, it just puts us in line to apply for the loan. The bid opening for this project is scheduled for February 7, 2023.

Moved by Ms. DeBernardo, seconded by Mr. Rockey to suspend the rules for Ordinance No. 2023-02. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

Moved by Ms. DeBernardo, seconded by Ms. Rogoff to adopt Ordinance No. 2023-02. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

**ORDINANCE NO. 2023-03 AMENDING EMPLOYEE POLICY AND PROCEDURES MANUAL**

Ms. Grube introduced Ordinance No. 2023-03 entitled:

AN ORDINANCE AMENDING THE VILLAGE OF CHAGRIN FALLS EMPLOYEE POLICY AND PROCEDURES MANUAL AND DECLARING AN EMERGENCY.

Ms. Grube shared the following changes to the employee policy and procedures manual:

- To put in writing that the Village will provide \$200 a year in work boots for employees in the utility & service departments, as well as for our building inspector.
- The addition of section 2.14 – Parental Leave.
- The village is going to use GSA rates for travel and expense allowance instead of making their own rates.
- Adding a codified cell phone policy.
- Small updates and cleaning up the verbiage.

Moved by Ms. Grube, seconded by Mr. Rockey to suspend the rules for Ordinance No. 2023-03. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

Moved by Ms. Grube, seconded by Mr. Rockey to adopt Ordinance No. 2023-03. Carried. Ayes: DeBernardo, Drum, Grube, Rockey, Rogoff. Nays: none.

**MEMBERS OF THE PUBLIC TO SPEAK TO ANY MATTER (NOT TO EXCEED FIVE (5) MINUTES)**

None.

**MISCELLANEOUS**

None.

**ADJOURNMENT**

Ms. DeBernardo adjourned the meeting at 8:07 p.m.

*Angela DeBernardo*

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President of Council

*Angela S. Sergio*

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Clerk of Council