



AGENDA

Parks Commission

Wednesday

April 5, 2023

8:30 AM

| Village Hall | 21 W. Washington Street |

This is a public meeting and all are welcome to attend.
In-person meetings are held in Council Chambers at Village Hall.

Commission: Anne deConingh, Greta Weber, Brian Drum, Tod White, Jeff Opperman

Agenda Items

1. Approval of minutes
2. Park event application(s)
 - a. 2023-10-03 CHAGRIN DOCUMENTARY FILM FEST (RIVERSIDE or TRIANGLE PARK)
3. Request from Allison Siegel to install a Little Free Library in Whitesburg Park near the fishing pond in memory of Alex Chavez
4. Location/orientation for old skating pavilion rebuild
5. Chagrin Falls Historical Society signage for Ben King Arboretum and River Loop Trail
6. Dogwood Valley Garden Club butterfly way station installation: permission, where to install it, etc.
7. River Run Bark Park turf update
8. CAA improvements to the River Run ball park
9. Discussion of Strategic Plan for all parks
10. Miscellaneous
11. Adjournment

Next Meeting: Wednesday, May 3, 2023

Kristy Holmes

From: Jotform <noreply@jotform.com>
Sent: Monday, March 27, 2023 11:42 AM
To: Kristy Holmes
Subject: [EXTERNAL] Re: Park Event Application
Attachments: 5557409082198450427_signature_54.png

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Park Event Application

Sponsoring Organization	Organization Name: Chagrin Documentary Film Festival Street Address: 3 North Franklin Street City: Chagrin Falls State / Province: Ohio Postal / Zip Code: 44022
Contact Person	Engelina Koberna
Contact Email	Engelina@Chagrinfilmfest.org
Contact Phone Number	(440) 5520224
Village Park	Triangle Park
Attendance Estimate	100
Event Name	Chagrin Documentary Film Festival
Event Activities (describe)	If Riverside is not available due to bridge construction we would like to use Triangle Park instead for free films for the community. If we do have Riverside Park for the films then we would only need Riverside for Tuesday October 3 for an opening celebration.
Event Dates (recurring days)	Start Date: 2023-10-03 End Date: 2023-10-08 Difference: 5 days
Event Dates (list of dates)	10/3-10/8/23 24/7 screen with free films in the park from 11:00 am till 9:00 pm on Wed-Sun. Tuesday night possible opening film and celebration of new building on the triangle. Highlights shown 24/7 sound will be shut off 10 pm until 8 am, daily.
Start Time	10:00 AM
End Time	9:00 PM

Will any funds be raised by the event?	No
Electrical Requirements	Power for the LED screen from power housing on the triangle.
Set-up Plans (describe items being set-up such as tents, chairs, signs, etc.)	One 10 x 10 tent with one table and two chairs. LED screen large. Public brings their own chairs.
Parking & Traffic Plans (including vendors and equipment)	Public parking
Public Restroom Plan	no
Waste Collection & Clean-up Plan	no
Type of Noise Generated	Yes, noise will be generated?
If yes, describe noise.	Previews run 24/7 on screen. We will turn sound off 10 pm till 8 am.
Will you use signage? (advertising or directional)	Yes
Can you provide a certificate of insurance (required prior to event)?	Yes (attach)
Will other vendors or concessionaires be present?	No
Full Name of Signer	Engelina Koberna

Signature

A handwritten signature in black ink, appearing to read "Eric J. Kow", with a long horizontal flourish extending to the right.

You can [edit this submission](#) and [view all your submissions](#) easily.