



AGENDA

Special Meeting of Parks Commission

Thursday

February 23, 2023

8:30 AM

| Village Hall | 21 W. Washington Street |

This is a public meeting and all are welcome to attend.
In-person meetings are held in Council Chambers at Village Hall.

Commission: Anne deConingh, Greta Insolia, Brian Drum, Tod White, Jeff Opperman

Agenda Items

1. Call to Order
2. Park Event application
 - a. 2023-04-15 WORLD ART DAY – VALLEY ART CENTER (RIVERSIDE PARK)
3. Adjournment

PARK EVENT APPLICATION

[COMPLETED BY SPONSORING ORGANIZATION OR PERSON]

CONTACT INFORMATION

SPONSORING ORGANIZATION

ORGANIZATION	
STREET	
CITY, STATE, ZIP	

CONTACT PERSON

NAME	
EMAIL	
PHONE	

EVENT INFORMATION

VILLAGE PARK

- 1 – Riverside (Downtown) 4 – Bell Street Other _____
 2 – Triangle 5 – Franklin
 3 – River Run (Solon Rd.) 6 – Founders Field

WHO

ATTENDANCE ESTIMATE	
---------------------	--

WHAT

EVENT NAME	
EVENT ACTIVITIES (describe)	

WHEN

DATE(S)	
TIME(S)	

OTHER

WILL ANY FUNDS BE RAISED?	
IF SO, HOW WILL THEY BE USED?	

EVENT LOGISTICS & PLANS

ELECTRICAL REQUIREMENTS

SET-UP PLANS

- ❖ Describe the items being set-up in the park (i.e. tents, chairs, signs)
- ❖ So as not to disrupt underground utilities, nothing may be inserted into the ground without prior permission.
- ❖ Vehicles are prohibited from driving on the grass without the express consent of the Village Administration.

PARKING & TRAFFIC PLANS

- ❖ How will you handle parking needs and traffic?

PUBLIC RESTROOM PLAN

- ❖ Required for events 100+ | 4 hours+ | serving food + beverage

WASTE COLLECTION & CLEAN-UP PLAN

- ❖ If your event will generate waste, provide a detailed clean-up plan

TYPE OF NOISE BE GENERATED

_____None _____Description _____

WILL YOU USE SIGNAGE?

_____No _____Yes (advertising or directional)_____

CERTIFICATE OF INSURANCE

_____No _____Yes (attached) _____

WILL OTHER VENDORS OR CONCESSIONAIRES BE PRESENT?

_____No _____Yes (describe) _____

IF AVAILABLE, PROVIDE A MAP OR LAYOUT SHOWING EVENT SET-UP AND SIGNAGE

_____No _____Yes (attached)

EVENT ACTIVITIES

VAC plans on creating a “flash” public art installation for community engagement and enjoyment for a 7 day period beginning on World Art Day 2023 (April 15, 2023) and ending on Earth Day (April 22, 2023). This project would involve internationally known Cleveland local artist Ron Shelton, who creates beautiful sculptures from recycled materials (such as plastics). It is proposed to be installed on 20 to 25 feet of the chain link fence overlooking the waterfall in Riverside Park.

While the design of the recycled material sculpture is currently in the planning phase of the project, it is anticipated that such sculpture would be displayed on the chain link fence overlooking the waterfall in Riverside Park with the end of the sculpture climbing the large tree next to the chain link fence. An artist sketch of the sculpture is included below. If the tree is not an option for the sculpture, then the artist would propose the end of the sculpture climbing the light post next to the tree. The sculpture would be attached to the fence and tree (or light post) using picture hanging wire only resulting in no damage to the fence and tree (or light post). All picture hanging wire would be removed upon the deinstallation of the sculpture.

For WHO: Chagrin Falls Residents and surrounding communities

