

**VILLAGE OF CHAGRIN FALLS  
CHARTER REVIEW COMMISSION  
May 18, 2016**

Members present: Gottfried, Grube, Mitchell, Herdman, Henry  
Also present: Himes, Maersch, Rogoff, King, Berkobein, Muscenti, Davis

The meeting was called to order at 7:00 p.m.

**APPROVAL OF MINUTES**

The minutes of the meeting held on May 11, 2016 were approved.

**GENERAL REVIEW AND DISCUSSION**

There was discussion regarding Article VII, Section 10 which provides grounds for the removal of a member of the Board of Zoning Appeals, Architectural Review Board, Board of Cemetery Trustees, etc., but does not provide a right to notice and public hearing as found in Article III, Section 3, Mayor, or Article IV, Section 5, Council.

The Charter Review Commission received communications from Jim Holdren (Board of Zoning Appeals) and Dixie Touzalin (Planning and Zoning Commission) indicating that they had nothing to add to tonight's meeting.

There was discussion regarding the timing and the process of getting variances approved and whether the BZA should have final action or whether Council should have final action.

There was discussion regarding the fact that the Charter prohibits Council representatives to chair on the Board of Zoning Appeals and the Planning and Zoning Commission.

There was discussion regarding definitions and the historical significance pattern as it relates to demolition and that there needs to be clarification for the Architectural Review Board.

There was also discussion whether or not plans should be looked at by the ARB first if a variance is necessary or should the variance be addressed by the BZA before the applicant goes to the ARB.

The meeting adjourned at 7:47 p.m.