



Contractor registration

Building & Zoning Department 21 West Washington St. Chagrin Falls, OH 44022 440-247-5050 (Fax 440-247-2082)

Date: _____

Contractor Name: _____ Phone No. (____) - _____

Address: _____ City: _____ Zip Code: _____

Email: _____

Address of job site: _____

Residential work Commercial work

****All General contractors including sub contractors must be registered in the Village of Chagrin Falls to do any work.**

FOLLOWING INFORMATION IS REQUIRED & MUST BE SUBMITTED TOGETHER:

- \$30,000.00 BOND (Bond form must be on the Original Village of Chagrin Falls Bond form
(can be downloaded from www.chagrin-falls.org)
(NO FAXED or copies will be excepted)**
- CERTIFICATE OF INSURANCE, \$500,000.00 TO \$1,000,000.00
Naming the Village of Chagrin Falls as additionally insured**
- Copy of your current workers Compensation Certificate (if applicable)**
- Copy of your current State Certificate: Electrical, Plumbing, HVAC. (if applicable)**

If you require a copy of your registration and receipt you **MUST** include a "SASE"
(Self Addressed Stamped Envelope). It will not be mailed out automatically.

FEES FOR REGISTRATION:

\$120.00 fee is charged for all new registrations. Make checks payable to the Village of Chagrin Falls

\$60.00 fee is charged for renewals, before January 31 of the registration year.
Renewals run calendar year.

