



## **Contractor registration**

**Building & Zoning Department 21 West Washington St. Chagrin Falls, OH 44022 440-247-5050 (Fax 440-247-2082)**

Date: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone No.(\_\_\_\_) - \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Address of job site: \_\_\_\_\_

Residential work       Commercial work

**\*\*All General contractors including sub contractors must be registered in the Village of Chagrin Falls to do any work.**

### **FOLLOWING INFORMATION IS REQUIRED & MUST BE SUBMITTED TOGETHER:**

- \$30,000.00 BOND (Bond form must be on the Original Village of Chagrin Falls Bond form (which can be downloaded from [www.chagrin-falls.org](http://www.chagrin-falls.org)) (NO FAXED or copies will be excepted)**
- CERTIFICATE OF INSURANCE, \$500,000.00 TO \$1,000,000.00 Naming the Village of Chagrin Falls as additionally insured**
- Copy of your current workers Compensation Certificate (if applicable)**
- Copy of your current State Certificate: Electrical, Plumbing, HVAC. (if applicable)**

If you require a copy of your registration and receipt you **MUST** include a "SASE" (Self Addressed Stamped Envelope). It will not be mailed out automatically.

### **FEES FOR REGISTRATION:**

**\$120.00** fee is charged for all new registrations. Make checks payable to the Village of Chagrin Falls

**\$60.00** fee is charged for renewals, before January 31 of the registration year.  
Renewals run calendar year.

